

LOUISIANA STATE RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS

**Baton Rouge General Center for Health
4th Floor Conference Room
(Located behind the check in desk)
9001 Summa Avenue
Baton Rouge, LA 70809**

July 14, 2021

BUSINESS MEETING MINUTES

CALL TO ORDER

Chairman Susan Hammonds-Guarisco called the meeting to order at 11:08am

ROLL CALL

The following Board members were present:

Naveed Awan
Desiree Bell
Brett Bennett
Gregory Bradley
Frederick Drouant
Susan Hammonds-Guarisco
Abbie Kemper-Martin, MD
Thea Moran, MD
Robert Newsome, MD
Kirk Soileau
Jessica Soileau-Canning

The following Board members were absent with prior excuse:

-None-

Also present:

Kenneth Jones, Executive Director
Katherine Muslow, Counsel

MINUTES

Minutes of the April 21, 2021 meeting had been previously circulated to the Board members by mail and were accepted as presented.

MOTION to approve minutes of April 21, 2021 by K.Soileau

SECOND by R.Newsome

ACTION Voice Vote: Motion passed unanimously

FINANCIAL REPORT

Financial Review Committee Report

The committee consists of Brett Bennett, Susan Hammonds-Guarisco, and Gregory Bradley.
Monthly financial report well organized.
Monthly financial report will continue to be sent electronically.

Financial reports ending June 30, 2021 was distributed to all members by email prior to meeting.

Executive Director discussed the following financial reports.

- Fiscal Year Comparison: July 1, 2020 to June 30, 2021
- Fiscal Year Comparison to Budget: July 1, 2020 to June 30, 2021
- Assets and Liabilities as of June 30, 2021

July 1, 2022 to June 30, 2023 proposed budget was distributed to all members by email prior to meeting.

MOTION to approve July 1, 2022 to June 30, 2023 budget by K.Soileau

SECOND by N.Awan

ACTION Voice Vote: Motion passed unanimously

CHAIRMAN'S REPORT

- It is with great sadness to report that Liz Frizzell passed away. Ms. Frizzell was an original board member and held the office of secretary/treasurer and was also very involved with the LSRT. The Board sends condolences to her family and friends.
- Worked with Executive Director on proposed budget, licensing issues, and letters that will be discussed later in this meeting.
- Chairman has received information from ASRT regarding continuing education governing documents and policies that will later be up for community input. A master's degree or doctorate degree is being considered for entry level Radiologist Assistants, thereby being consistent with other mid-level providers.
- Question was raised as to whether the board office has had any additional communication regarding the RA's being placed under the LSRTBE. The Executive Director stated that there has not been.
- Chairman thanked board members for their input on the Executive Director's performance evaluation

LICENSURE

Executive Director reported;

- Audit Statistics
- 2021 Renewal Data
- License Statistics
- Discussion followed regarding the Radiologic Technologist shortage and school retention rates.

BUSINESS ADMINISTRATION

Board Operations

- Executive Director closed the following Complaint Codes that did not require Board action
 - 2021-06 Self-reported misdemeanor hunting violation
 - 2021-09 Forwarded to BME, unlicensed at physician owned facility

OLD BUSINESS

- Executive Director updated the Board on the following Acts from the 2021 Regular Legislative Session
 - Act 4 Removes reporting and notice requirements regarding complaints about actions and procedures applicable to certain licensing boards and commissions.
 - Act 279 Provides dependents licensure of healthcare professionals who relocate to the state based on holding a license in a different state and work experience as long as they meet current state laws.
 - Act 399 Provides regulatory review and decision-making by the Department of Justice.
- The JRCERT has maintained probation status for the radiologic technology program sponsored by LSU-Alexandria until November 18, 2023.
- Board letters drafted by the Chairman and Executive Director were reviewed and discussed.
 - Letter to LSRT President was approved by Board. Letter will be scanned and emailed, and sent USPS to assure receipt before the annual LSRT meeting next week.

Letter to CEO will be revised by Chairman and Executive Director to include all Louisiana CEO's and LHA.

NEW BUSINESS

- Reimbursement was approved to attend LSRT Annual Meeting in New Orleans for Susan Hammonds-Guarisco and Jessica Soileau-Canning
- Letter from Kevin Jordan was reviewed and discussed by the Board. Board has requested additional clarification and information. Chairman and Executive Director will write a joint letter to Mr. Jordan. Mr. Jordan's response will be forwarded to Board Legal Counsel for review and recommendation.

NEXT MEETING DATE

- Wednesday, 11am, October 13, 2021

TENTATIVE FUTURE MEETING DATES

Wednesday, January 12, 2022
Wednesday, April 13, 2022
Wednesday, July 13, 2022
Wednesday, October 12, 2022

Jessica Soileau-Canning will confirm availability of meeting room with Executive Director

MOTION made to close Business Session and move into Executive Session by B.Bennett
SECOND by R.Newsome
ACTION Voice Vote: Motion passed unanimously

RETURN TO BUSINESS SESSION

MOTION made to approve 2021-08 Consent Order from Executive Session by B.Bennett
SECOND by D.Bell
ACTION Voice Vote: Motion passed unanimously

ADJOURN

Chair requested a **MOTION** to adjourn meeting
MOTION made by R.Newsome
SECOND by B.Bennett
ACTION Voice Vote: Motion passed unanimously

Meeting adjourned at 1:27pm

RESPECTFULLY SUBMITTED

Kenneth W. Jones, Executive Director